

**LAKE POWELL
RESIDENTIAL GOLF
COMMUNITY DEVELOPMENT
DISTRICT**

**REGULAR MEETING
AGENDA**

October 30, 2017

**Lake Powell Residential Golf
Community Development District
OFFICE OF THE DISTRICT MANAGER
2300 Glades Road, Suite 410W•Boca Raton, Florida 33431
Phone: (561) 571-0010•Fax: (561) 571-0013•Toll-Free: (877) 276-0889**

October 20, 2017

Board of Supervisors
Lake Powell Residential Golf Community Development District

ATTENDEES:
Please identify yourself each
time you speak to facilitate
accurate transcription of
meeting minutes.

NOTE: Meeting Time

Dear Board Members:

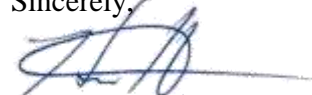
A Regular Meeting of the Lake Powell Residential Golf Community Development District's Board of Supervisors will be held on Monday, October 30, 2017, at 2:00 p.m., Central Time, at the Shark's Tooth Golf Club, Main Dining Room, 2003 Wild Heron Way, Panama City Beach, Florida 32413. The agenda is as follows:

1. Call to Order/Roll Call
2. Acceptance of Resignation of Supervisor Michael Orfinik [SEAT 2]; *Term Expires November 2018*
3. Consideration of Appointment to Fill Unexpired Term of Seat 2
 - A. Administration of Oath of Office to Newly Appointed Supervisor (*the following will be provided in a separate package*)
 - i. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees
 - ii. Membership, Obligations and Responsibilities
 - iii. Financial Disclosure Forms
 - a. Form 1: Statement of Financial Interests
 - b. Form 1X: Amendment to Form 1, Statement of Financial Interests
 - c. Form 1F: Final Statement of Financial Interests
 - iv. Form 8B – Memorandum of Voting Conflict
 - B. Consideration of Resolution 2018-01, Electing Officers
4. Consent Agenda Items
 - A. Approval of Unaudited Financial Statements as of September 30, 2017
 - B. Approval of September 25, 2017 Rescheduled Public Hearing and Special Meeting Minutes

5. Staff Reports
 - A. Ecologist: *Cypress Environmental of Bay County, LLC*
 - i. Status Reports: September
 - B. District Counsel: *Burke Blue*
 - i. Update: Panhandle Engineering Mediation
 - C. District Engineer: *McNeil Carroll Engineering, Inc.*
 - D. District Manager: *Wrathell, Hunt and Associates, LLC*
 - i. NEXT MEETING DATE: January 8, 2018 at 2:00 P.M. Central Time
6. Business Items
 - A. Consideration of Landscape Proposals from RFP/Ranking
7. Open Items
8. Public Comments
9. Supervisors' Requests
10. Adjournment

Should you have any questions, please do not hesitate to contact me directly at (904) 386-0186.

Sincerely,



Howard McGaffney
District Manager

FOR BOARD MEMBERS AND STAFF TO ATTEND BY TELEPHONE

**CALL IN NUMBER: 1-888-354-0094
CONFERENCE ID: 8593810**

Daphne Gillyard

From: Mac McGaffney
Sent: Monday, October 23, 2017 1:21 PM
To: Daphne Gillyard
Subject: FW: Orfinik Resignation from the Lake Powell Golf Community CDD

Here you go!

Howard McGaffney
District Manager
North Florida Region
Saint Augustine, Florida
Wrathell, Hunt and Associates, LLC
Cell: 904-386-0186
www.whhassociates.com

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this office. Instead, contact this office by phone or in writing.

From: Sharon Orfinik [<mailto:complete1998@hotmail.com>]
Sent: Tuesday, September 26, 2017 5:35 PM
To: Mac McGaffney <mcgaffneym@whhassociates.com>; Craig Wrathell <wratHELL@whhassociates.com>
Subject: Orfinik Resignation from the Lake Powell Golf Community CDD

Gentlemen,

I am moving out of state within the next few weeks and am, therefore, tendering my resignation from my position on the Lake Powell Golf Community CDD. Over the past 6 years I have enjoyed the honor of working very closely with your organization and my fellow supervisors.

I believe our current supervisors, along with Mac McGaffney, have made substantial progress in the past and I fully expect this will continue.

I definitely will miss Supervisor Lorenz' favorite motion.

Best of luck to all.

Sincerely,

Mike Orfinik

RESOLUTION 2018-01

**A RESOLUTION ELECTING THE OFFICERS OF THE
LAKE POWELL RESIDENTIAL GOLF COMMUNITY
DEVELOPMENT DISTRICT, BAY COUNTY, FLORIDA**

WHEREAS, the Board of Supervisors of the Lake Powell Residential Golf Community Development District desires to elect the below recited person(s) to the offices specified.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE LAKE POWELL RESIDENTIAL GOLF COMMUNITY DEVELOPMENT DISTRICT:

1. The following persons are elected to the offices shown:

Chair	_____
Vice Chair	_____
Secretary	<u>Craig Wrathell</u>
Treasurer	<u>Craig Wrathell</u>
Assistant Treasurer	<u>Jeff Pinder</u>
Assistant Secretary	_____
Assistant Secretary	_____
Assistant Secretary	_____
Assistant Secretary	<u>Howard McGaffney</u>

PASSED AND ADOPTED this ____ day of _____, 2017

Chair/Vice Chair

Secretary/Assistant Secretary

**LAKE POWELL RESIDENTIAL GOLF
COMMUNITY DEVELOPMENT DISTRICT
FINANCIAL STATEMENTS
UNAUDITED
SEPTEMBER 30, 2017**

**LAKE POWELL RESIDENTIAL GOLF
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
GOVERNMENTAL FUNDS
SEPTEMBER 30, 2017**

	General Fund	Debt Service Fund Series 2012	Total Funds
ASSETS			
Operating accounts			
Wells Fargo - operating	\$ 97,595	\$ -	\$ 97,595
Centennial Bank	255,708	-	255,708
FineMark			
Designated - stormwater compliance	127,064	-	127,064
Undesignated	121,987	-	121,987
FineMark - ICS	728,867	-	728,867
Investments			
Revenue	-	469,975	469,975
Reserve	-	219,431	219,431
Due from enterprise fund	1,344	-	1,344
Deposits	225	-	225
Total assets	<u>\$ 1,332,790</u>	<u>\$ 689,406</u>	<u>\$ 2,022,196</u>
LIABILITIES & FUND BALANCES			
Liabilities:			
Accounts payable	\$ 1,980	\$ -	\$ 1,980
Due to enterprise fund	-	96,995	96,995
Total liabilities	<u>1,980</u>	<u>96,995</u>	<u>98,975</u>
Fund balances:			
Committed			
Disaster	150,000	-	150,000
District bridge projects	10,000	-	10,000
Road project 2022	125,000	-	125,000
Stormwater system upgrades	250,000	-	250,000
Restricted for:			
Debt service	-	592,411	592,411
Assigned to:			
3 months working capital	192,215	-	192,215
Unassigned	603,595	-	603,595
Total fund balances	<u>1,330,810</u>	<u>592,411</u>	<u>1,923,221</u>
Total liabilities and fund balances	<u>\$ 1,332,790</u>	<u>\$ 689,406</u>	<u>\$ 2,022,196</u>

**LAKE POWELL RESIDENTIAL GOLF
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND
FOR THE PERIOD ENDED SEPTEMBER 30, 2017**

	Current Month	Year to Date	Budget	% of Budget
REVENUES				
Assessment levy	\$ -	\$ 780,255	\$ 767,861	102%
Interest & miscellaneous	142	1,545	1,000	155%
Insurance proceeds	-	22	-	N/A
Total revenues	<u>142</u>	<u>781,822</u>	<u>768,861</u>	102%
EXPENDITURES				
Administrative				
Supervisors	-	6,028	12,918	47%
Management	3,295	39,542	39,542	100%
Accounting	1,066	12,796	12,796	100%
Assessment roll preparation	1,293	15,525	15,525	100%
Audit	-	7,500	7,200	104%
Legal	-	8,640	13,000	66%
Legal- litigation	-	-	25,000	0%
Engineering	-	8,638	36,000	24%
Postage	357	1,488	1,775	84%
Telephone	88	1,050	1,050	100%
Website maintenance	-	617	750	82%
Insurance	-	6,220	6,200	100%
Printing and binding	125	1,500	1,500	100%
Legal advertising	550	1,416	2,500	57%
Other current charges	-	260	500	52%
Office supplies	-	-	500	0%
Special district annual fee	-	175	175	100%
Trustee	-	3,091	7,431	42%
Arbitrage	1,500	1,500	1,200	125%
Dissemination agent	84	1,000	1,000	100%
Total administrative	<u>8,358</u>	<u>116,986</u>	<u>186,562</u>	63%
Field operations				
Equipment insurance	-	3,692	-	N/A
Fuel/maintenance/tag	-	1,082	2,500	43%
Telephone	271	1,111	1,800	62%
Dumpster services	-	991	1,110	89%
Office supplies	-	337	600	56%
Total field operations	<u>271</u>	<u>7,213</u>	<u>6,010</u>	120%

**LAKE POWELL RESIDENTIAL GOLF
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND
FOR THE PERIOD ENDED SEPTEMBER 30, 2017**

	Current Month	Year to Date	Budget	% of Budget
Security				
Contractual rangers	13,118	152,388	155,824	98%
Total security	<u>13,118</u>	<u>152,388</u>	<u>155,824</u>	98%
Lake wetland & upland monitoring				
Mitigation and monitoring				
Prescribed fires and gyro mulching	-	-	60,000	0%
Ecologist	1,020	15,060	27,350	55%
Lake & pond management	-	-	10,000	0%
Total lake wetland & upland monitoring	<u>1,020</u>	<u>15,060</u>	<u>97,350</u>	15%
Roadway services				
Roadway repairs and maintenance	-	20,140	25,000	81%
Landscape maintenance	-	19,594	13,500	145%
Landscape maintenance - Wild Heron Way - onsite	39,160	241,196	148,000	163%
Mulch & seasonal color	1,547	8,286	85,368	10%
Total roadway services	<u>40,707</u>	<u>289,216</u>	<u>271,868</u>	106%
Stormwater management				
Operations	-	-	13,250	0%
Stormwater lake maintenance	-	-	4,000	0%
Stormwater system repairs	-	-	18,000	0%
Total stormwater management	<u>-</u>	<u>-</u>	<u>35,250</u>	0%
Other charges				
Tax collector	-	15,995	15,997	100%
Total other charges	<u>-</u>	<u>15,995</u>	<u>15,997</u>	100%
Total expenditures	<u>63,474</u>	<u>596,858</u>	<u>768,861</u>	78%
Excess/(deficiency) of revenues over/(under) expenditures	(63,332)	184,964	-	
Fund balances - beginning	<u>1,394,142</u>	<u>1,145,846</u>	<u>1,109,119</u>	
Fund balances - ending				
Committed				
Disaster	150,000	150,000	150,000	
District bridge projects	10,000	10,000	10,000	
Road project 2022	125,000	125,000	125,000	
Storm system upgrades	250,000	250,000	250,000	
Assigned				
3 months working capital	192,215	192,215	192,215	
Unassigned	603,595	603,595	381,904	
Fund balances - ending	<u><u>\$1,330,810</u></u>	<u><u>\$1,330,810</u></u>	<u><u>\$1,109,119</u></u>	

**LAKE POWELL RESIDENTIAL GOLF
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
DEBT SERVICE FUND SERIES 2012
FOR THE PERIOD ENDED SEPTEMBER 30, 2017**

	Current Month	Year to Date	Budget	% of Budget
REVENUES				
Assessment levy	\$ -	\$ 439,653	\$ 432,668	102%
Interest	305	1,361	-	N/A
Total revenues	<u>305</u>	<u>441,014</u>	<u>432,668</u>	102%
Debt service				
Principal	-	175,000	175,000	100%
Principal prepayment	-	5,000	10,000	50%
Interest	-	240,081	240,081	100%
Total debt service	<u>-</u>	<u>420,081</u>	<u>425,081</u>	99%
Other charges				
Tax collector	-	9,013	9,014	100%
Total other charges	<u>-</u>	<u>9,013</u>	<u>9,014</u>	100%
Total expenditures	-	429,094	434,095	99%
Excess/(deficiency) of revenues over/(under) expenditures	305	11,920	(1,427)	
Fund balance - beginning	592,106	580,491	575,729	
Fund balance - ending	<u>\$ 592,411</u>	<u>\$ 592,411</u>	<u>\$ 574,302</u>	

**LAKE POWELL RESIDENTIAL GOLF
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF NET POSITION
PROPRIETARY FUND
SEPTEMBER 30, 2017**

ASSETS	<u>Balance</u>
Current assets:	
Cash - BB&T	\$ 86,226
Accounts receivable-wtr/swr	594
Allowance for doubtful accounts	(2,500)
Due from debt service	96,995
Due from other governments	79,077
Undeposited funds	2,022
Total current assets	<u>262,414</u>
 Noncurrent assets:	
Capital assets	
Water System	555,181
Machinery and equipment	345,181
Less accumulated depreciation	(148,283)
Total capital assets, net of accumulated depreciation	<u>752,079</u>
Total noncurrent assets	<u>752,079</u>
Total assets	<u>1,014,493</u>
 LIABILITIES	
Current liabilities:	
Accounts payable	85
Customer deposits	(250)
Due to governmental funds	
general fund	1,344
Total current liabilities	<u>1,179</u>
Total liabilities	<u>1,179</u>
 NET POSITION	
Net investment in capital assets	752,079
Unrestricted	261,235
Total net position	<u><u>\$ 1,013,314</u></u>

**LAKE POWELL RESIDENTIAL GOLF
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN
NET POSITION - PROPRIETARY FUND
FOR THE PERIOD ENDED SEPTEMBER 30, 2017**

	Current Month	Year to Date	Budget	% of Budget
OPERATING REVENUES				
Water/sewer	\$ -	\$ 213,966	\$ 337,884	63%
Assessment levy	-	193,904	190,972	102%
Interest	-	4	-	N/A
Disposition of fixed assets	-	19,210	-	N/A
Sale of surplus anmd scrap	-	161	-	N/A
Insurance Proceeds	-	66	-	N/A
Total revenues	<u>-</u>	<u>427,311</u>	<u>528,856</u>	81%
OPERATING EXPENSES				
Administrative				
Utility billing	392	5,671	5,700	99%
Other current charges	-	587	5,500	11%
Equipment insurance	-	3,692	-	N/A
Engineering services	-	350	6,000	6%
Total administrative	<u>392</u>	<u>10,300</u>	<u>17,200</u>	60%
Utility				
Water/sewer master meter	-	213,028	311,209	68%
Telephone - utility ops	-	1,080	1,350	80%
Electricity - lift stations	-	13,062	8,250	158%
Total utility	<u>-</u>	<u>227,170</u>	<u>320,809</u>	71%
Water & wastewater operations				
Payroll	466	31,985	57,760	55%
Payroll taxes	36	2,447	4,419	55%
Water sampling/analysis	-	320	2,500	13%
Preventative maintenance	-	8,286	4,700	176%
Lift station inspection	-	8,900	6,250	142%
Meter service and installation	-	3,069	19,500	16%
Contingencies	127	6,923	2,000	346%
Repairs - misc parts and tools	-	1,365	2,000	68%
Truck maintenance	-	-	5,000	0%
Emergency on-call mileage	-	-	2,000	0%
Domestic water	-	-	5,000	0%
Capital outlay	-	55,831	10,000	558%
Total water & wastewater operations	<u>629</u>	<u>119,126</u>	<u>121,129</u>	98%
 Total operating expenses	 <u>1,021</u>	 <u>356,596</u>	 <u>459,138</u>	 78%
 Change in net position	 <u>(1,021)</u>	 <u>70,715</u>	 <u>69,718</u>	

**LAKE POWELL RESIDENTIAL GOLF
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN
NET POSITION - PROPRIETARY FUND
FOR THE PERIOD ENDED SEPTEMBER 30, 2017**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>% of Budget</u>
NONOPERATING REVENUES (EXPENSES)				
Interest, penalties & miscellaneous income	-	-	40	0%
Tax collector	-	(3,979)	(3,979)	100%
Depreciation	(1,768)	(21,211)	(22,039)	96%
Total non operating revenues/(expenses)	<u>(1,768)</u>	<u>(25,190)</u>	<u>(25,978)</u>	97%
 Change in net position	 (2,789)	 45,525	 43,740	
 Total net position - beginning	 <u>1,016,103</u>	 <u>967,789</u>	 <u>909,586</u>	
Total net position - ending	<u><u>\$1,013,314</u></u>	<u><u>\$ 1,013,314</u></u>	<u><u>\$ 953,326</u></u>	

**LAKE POWELL RESIDENTIAL GOLF
COMMUNITY DEVELOPMENT DISTRICT
AMORTIZATION SCHEDULE - SERIES 2012
\$5,160,000**

Date	Principal	Interest Rate	Interest	Total Principal & Interest
11/01/2015	\$ 165,000.00	5.250%	\$ 127,387.50	\$ 292,387.50
05/01/2016	-	-	123,056.25	123,056.25
11/01/2016	175,000.00	5.250%	123,056.25	298,056.25
05/01/2017	-	-	118,462.50	118,462.50
11/01/2017	185,000.00	5.250%	118,462.50	303,462.50
05/01/2018	-	-	113,606.25	113,606.25
11/01/2018	195,000.00	5.250%	113,606.25	308,606.25
05/01/2019	-	-	108,487.50	108,487.50
11/01/2019	205,000.00	5.250%	108,487.50	313,487.50
05/01/2020	-	-	103,106.25	103,106.25
11/01/2020	215,000.00	5.250%	103,106.25	318,106.25
05/01/2021	-	-	97,462.50	97,462.50
11/01/2021	225,000.00	5.250%	97,462.50	322,462.50
05/01/2022	-	-	91,556.25	91,556.25
11/01/2022	235,000.00	5.250%	91,556.25	326,556.25
05/01/2023	-	-	85,387.50	85,387.50
11/01/2023	250,000.00	5.750%	85,387.50	335,387.50
05/01/2024	-	-	78,200.00	78,200.00
11/01/2024	265,000.00	5.750%	78,200.00	343,200.00
05/01/2025	-	-	70,581.25	70,581.25
11/01/2025	280,000.00	5.750%	70,581.25	350,581.25
05/01/2026	-	-	62,531.25	62,531.25
11/01/2026	295,000.00	5.750%	62,531.25	357,531.25
05/01/2027	-	-	54,050.00	54,050.00
11/01/2027	310,000.00	5.750%	54,050.00	364,050.00
05/01/2028	-	-	45,137.50	45,137.50
11/01/2028	330,000.00	5.750%	45,137.50	375,137.50
05/01/2029	-	-	35,650.00	35,650.00
11/01/2029	350,000.00	5.750%	35,650.00	385,650.00
05/01/2030	-	-	25,587.50	25,587.50
11/01/2030	370,000.00	5.750%	25,587.50	395,587.50
05/01/2031	-	-	14,950.00	14,950.00
11/01/2031	390,000.00	5.750%	14,950.00	404,950.00
05/01/2032	-	-	3,737.50	3,737.50
11/01/2032	130,000.00	5.750%	3,737.50	133,737.50
Total	\$ 4,570,000.00		\$ 2,590,487.50	\$ 7,160,487.50

**LAKE POWELL RESIDENTIAL GOLF
COMMUNITY DEVELOPMENT DISTRICT
RECONCILIATION OF STORMWATER COMPLIANCE MONIES
SEPTEMBER 30, 2017**

Beginning balance		\$ 218,317.74
Kossen		
Invoice #54115	(8,040.75)	
Invoice #55223	(8,040.75)	
Invoice #55961	(8,040.75)	
Invoice #55964	<u>(3,233.00)</u>	(27,355.25)
Panhandle Engineering		
Invoice #60503-1/19	(1,450.00)	
Invoice #60503-1/20	(2,900.00)	
Invoice #60521/01	(1,800.00)	
Invoice #60521/02	(500)	
Invoice #60521/03	(1,000)	
Invoice #60521/04	(500)	
Invoice #60521/07	(3,500)	
Invoice #60521/08	(8,835)	
Invoice #60521/09	(39,289)	
Invoice #60521/11	<u>(2,000)</u>	(61,774.00)
The Service House		
Invoice #60396	(291.69)	
Invoice #60397	<u>(291.69)</u>	(583.38)
Shark's Tooth Golf Club		
Invoice #60947	(3,180.00)	
Credit memo #63609	<u>908.46</u>	(2,271.54)
Interest income	848.51	
Bank charges	<u>(118.34)</u>	730.17
Remaining available monies		<u><u>\$ 127,063.74</u></u>

**LAKE POWELL RESIDENTIAL GOLF
COMMUNITY DEVELOPMENT DISTRICT
REVENUE CERTIFICATES RECEIVABLE**

Payment Date	Property Location	Water	Sewer	Total	Balance Due	WO #
					232,615.41	
3/23/2006	TURTLE COVE CIR, 209	215.69	826.32	1,042.01		7951
	SALAMANDER TRL, 1401-1407	813.20	2,915.47	3,728.67		7984
	SALAMANDER TRL, 1409-1415	813.20	2,915.47	3,728.67		7985
	SALAMANDER TRL, 1417-1423	813.20	2,915.47	3,728.67		7986
	SALAMANDER TRL, 1400-1406	813.20	2,915.47	3,728.67		8962
	SALAMANDER TRL, 1408-1414	813.20	2,915.47	3,728.67		8963
	SALAMANDER TRL, 1416-1422	813.20	2,915.47	3,728.67		8964
	MATCH PT LN, 1506-10 12-16 13-15	1,900.30	7,090.55	8,990.85	200,210.54	8968
5/15/2006	WILD HERON WAY, 823	217.00		217.00		8072
	WILD HERON WAY, 1436	68.20	311.36	379.56	199,613.98	8084
8/3/2006	TURTLE COVE, 300	647.06	894.25	1,541.31	198,072.67	8097
9/13/2006	BAYFLOWER , 1619 LOT B1-10	313.10	1,146.38	1,459.48	196,613.19	8276
7/30/2007	MARSH RABBIT RUN, 22105	294.50	976.54	1,271.04		8431
	GREEN TURTLE LN, 3306	464.48	962.39	1,426.87		8535
	SALAMANDER TR, 1518 1532	616.90	2,137.07	2,753.97		8570
	SALAMANDER TR, 1562 60 64 70	778.10	2,589.96	3,368.06	187,793.25	8595
1/9/2012	SALAMANDER TR, 1516	226.30	835.02	1,061.32		10138
	SALAMANDER TR, 1530	179.80	622.72	802.52		10139
	SALAMANDER TR, 1534	179.80	622.72	802.52	185,126.89	10140
2/17/2012	LOST COVE, 1721	179.80	622.72	802.52		10249
6/29/2012	SHARKSTOOTH TRL, LOT AV-9	226.30	835.02	1,061.32	183,263.05	10364
7/16/2012	SALAMANDER TRL, 1522	226.30	835.02	1,061.32		10374
	SALAMANDER TRL, 1546	226.30	835.02	1,061.32		10375
	SALAMANDER TRL, 1566	226.30	835.02	1,061.32		10376
7/23/2012	PROSPECT PROMENADE, 1206	226.30	835.02	1,061.32	179,017.79	10381
12/18/2012	LITTLE HAWK DR, 1515	182.90	636.88	819.78		10509
12/20/2012	LOST COVE LN, 1608	260.40	905.78	1,166.18		10511
1/28/2013	SALAMANDER TRL, 1335	170.50	580.27	750.77		10536
2/4/2013	SALAMANDER TRL, 1501	143.79	498.06	641.85		10541
2/4/2013	SKIMMER CT, 1702	176.02	645.21	821.23		10542
2/4/2013	SKIMMER CT, 1710	143.79	498.06	641.85		10544
2/11/2013	SKIMMER CT, 1715	195.30	693.49	888.79		10551
2/11/2013	SALAMANDER TRL, 1116	170.50	580.27	750.77		10552
2/11/2013	SALAMANDER TRL, 1503	170.50	580.27	750.77		10553
2/25/2013	SKIMMER CT, 1709	210.80	764.25	975.05	171,785.83	10559
3/20/2013	SKIMMER CT, 1711	195.30	693.49	888.79		10598
4/22/2013	SKIMMER CT, 1713	155.00	509.50	664.50		10644
5/15/2013	WILD HERON, LOT A1-34	347.20	1,245.45	1,592.65	167,664.85	10669
7/23/2013	SKIMMER CT, 1704	155.00	509.50	664.50	167,000.35	10717
4/4/2014	SHARKSTOOTH TRL, 1602	300.70	1,004.85	1,305.55		10874
	MEADOWLARK WAY, 1603	260.40	905.78	1,166.18		10875
	SKIMMER CT. 1071	186.00	651.03	837.03		10879
	DUNE LAKE TRL, 1523	210.80	764.25	975.05		10969
	SKIMMER CT, 1706	195.30	693.49	888.79		11071
	SMIMMER CT, 1703	155.00	509.50	664.50		11072

**LAKE POWELL RESIDENTIAL GOLF
COMMUNITY DEVELOPMENT DISTRICT
REVENUE CERTIFICATES RECEIVABLE**

Payment Date	Property Location	Water	Sewer	Total	Balance Due	WO #
	TURTLEBACK TRL, 1416	155.00	509.50	664.50		11073
	LITTLE HAWK DR, 1505	210.80	764.25	975.05		11080
	SKIMMER CT, 1707	195.30	693.49	888.79	158,634.93	11082
6/3/2014	LITTLE HAW LN, 1511	179.80	622.72	802.52		11095
	SHARKS TOOTH TRL, 1601	195.30	693.49	888.79		11134
	SKIMMER CT, 1705	155.00	509.50	664.50	156,279.12	11135
8/5/2014	LOST COVE LN, 1723	195.30	693.49	888.79		11189
	LOST COVE LN, 1732	204.60	735.95	940.55	154,449.79	11223
10/24/2014	LITTLE HAWK LN, 1501	204.60	735.95	940.55		11259
	EGRET LN, 1408	204.60	735.95	940.55		11260
	MEADOWLARK WAY, 1618	266.60	905.78	1,172.38		11277
	LITTLE HAWK LBM 1507	195.31	693.49	888.80		11304
	TURTLE BACK TRL, 22703	285.20	1,019.00	1,304.20		11315
	W WATEROAK BEND, 1214	241.80	905.78	1,147.58		11362
	SALAMANDER TRL, 1520	229.40	849.17	1,078.57	146,977.18	11370
2/12/2015	LITTLE HAWK LN, 1512	210.80	764.25	975.05		11422
	EGRET CT, 1406	210.80	764.25	975.05	145,027.08	11423
6/15/2015	FOX GLEN TRACE, 22207	241.80	905.78	1,147.58		11584
	LITTLE HAWK LN, 1503	235.60	877.47	1,113.07		11587
	LITTLE HAWK LN, 1509	285.20	1,103.92	1,389.12		11622
	SALAMANDER TRL, 1301	155.00	509.50	664.50		11632
	SKIMMER CT, 1708	176.70	608.57	785.27		11666
	SHARKS TOOTH TRL, 1607	193.38	724.45	917.82	139,009.73	11696
03/23/16	CITY OF PANAMA CITY	0.00	0.00	865.60	138,144.13	11698
05/30/16	CITY OF PANAMA CITY	0.00	0.00	744.00	137,400.13	
06/24/16	CITY OF PANAMA CITY	0.00	0.00	52,013.00	85,387.13	
07/28/16				1,438.72	83,948.41	
10/28/16				448.00	83,500.41	
02/28/17	CITY OF PANAMA CITY	0.00	0.00	1,644.00	81,856.41	
08/17/17	CITY OF PANAMA CITY	0.00	0.00	2,779.00	79,077.41	

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**MINUTES OF MEETING
LAKE POWELL RESIDENTIAL GOLF
COMMUNITY DEVELOPMENT DISTRICT**

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A Rescheduled Public Hearing and Special Meeting of the Lake Powell Residential Golf Community Development District's Board of Supervisors was held on **Monday, September 25, 2017, at 1:00 p.m., Central Time, at the Shark's Tooth Golf Club, Main Dining Room, 2003 Wild Heron Way, Panama City Beach, Florida 32413.**

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Present and constituting a quorum were:

Mike Orfinik	Chair
John Grueter	Vice Chair
Thomas Balduf	Assistant Secretary
Gary Lorenz	Assistant Secretary

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Also present were:

Howard McGaffney	District Manager
Mike Burke	District Counsel
Mike Carroll	District Engineer
Evan Christiansen	POA Board Member
John Ellis	Resident

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. McGaffney called the meeting to order at 1:03 p.m. Supervisors Orfinik, Grueter and Lorenz were present, in person. Supervisor Musgrove was not present. The Public Hearing was rescheduled due to Hurricane Irma. The rescheduled Public Hearing and Special Meeting were properly advertised, under the terms of the Governor's declaration of a State of Emergency. Another Notice was sent and posted at the Golf Clubhouse.

SECOND ORDER OF BUSINESS

**Acceptance of Resignation of Supervisor
William Musgrove [SEAT 1]; *Term Expires November 2020***

Mr. McGaffney presented the email resignation received from Mr. Musgrove and read into the record:

41 "August 2, 2017

42
43 Howard,

44
45 *It is with great regret that I am writing to inform you that I must resign my*
46 *position on the Lake Powell Residential Community Development District*
47 *Board, effective immediately.*

48
49 *My other commitments have become too great for me to be able to fulfill the*
50 *requirements of my position on the board.*

51
52 *It has truly been a pleasure and a learning experience being a part of the CDD*
53 *leadership. I am very proud of all we have accomplished, and I have no doubt*
54 *the current board will continue with positive strides forward in the future.*

55
56 *Best Regards,*

57
58 *Bill Musgrove"*

59
60 **On MOTION by Mr. Orfinik and seconded by Mr. Lorenz,**
61 **with all in favor, the resignation of Supervisor William**
62 **Musgrove [SEAT 1]; Term Expires November 2020, was**
63 **accepted.**

64
65
66 **THIRD ORDER OF BUSINESS**

67 **Consideration of Appointment to Fill**
68 **Unexpired Term of Seat 1**

69 Mr. McGaffney stated that a Board Member can be appointed to the vacant seat at this
70 meeting or the District could advertise for candidates. Mr. Burke stated that it was within the
71 Board’s discretion to appoint a replacement, in the format it saw fit; the only requirement was
72 that the new Board Member be qualified elector of the District and be able to vote a Florida.

73 Mr. Lorenz nominated Mr. John Ellis to fill Seat 1.

74 Mr. McGaffney stated that he forwarded the names of four other nominees to fill Seat 1.
75 The Board acknowledged receipt of the names. Mr. Orfinik stated that Mr. Ellis previously
76 served on the Board and was well-versed on the duties and obligations associated with serving
77 on the Board and he looked forward to having him back on the Board.

78 Mr. McGaffney asked if there were any other nominations from the Board. No other
79 nominations were made for Seat 1.

80

81 **On MOTION by Mr. Orfinik and seconded by Mr. Lorenz,**
 82 **with all in favor, the appointment of Mr. John Ellis to Seat 1;**
 83 **Term Expires November 2020, was approved.**

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A. Administration of Oath of Office to Newly Appointed Supervisor *(the following will be provided in a separate package)*

Mr. McGaffney, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Mr. Ellis and briefly explained the following items:

- i. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- ii. Membership, Obligations and Responsibilities**
- iii. Financial Disclosure Forms**
 - a. Form 1: Statement of Financial Interests**
 - b. Form 1X: Amendment to Form 1, Statement of Financial Interests**
 - c. Form 1F: Final Statement of Financial Interests**
- iv. Form 8B – Memorandum of Voting Conflict**

Mr. Burke reminded Mr. Ellis that, as a Member of the Board he was subject to the Sunshine Law and the Public Records Law.

Mr. Lorenz stated that, several years ago, Wild Heron was in jeopardy of being in violation of all of various codes. Mr. Musgrove took over that project and did a great job. Thanks to his time and efforts, the District was very close to having a Maintenance Agreement and saving Wild Heron and its residents thousands of dollars. Mr. Musgrove should be commended for all his work.

B. Consideration of Resolution 2017-9, Electing Officers

Mr. McGaffney presented Resolution 2017-9. Mr. Orfinik moved to retain the current slate of officers, with the addition of Mr. Ellis, as Assistant Secretary. The slate was as follows:

Chair	Mike Orfinik
Vice Chair	John Grueter
Secretary	Craig Wrathell
Treasurer	Craig Wrathell
Assistant Treasurer	Jeff Pinder
Tom Balduf	Assistant Secretary

114 John Ellis Assistant Secretary
 115 Gary Lorenz Assistant Secretary
 116 Howard McGaffney Assistant Secretary

117

118 **On MOTION by Mr. Lorenz and seconded by Mr. Orfinik,**
 119 **with all in favor, Resolution 2017-9, Electing Officers, as stated,**
 120 **with the addition of Mr. Ellis, as Assistant Secretary, was**
 121 **adopted.**

122

123

124 **FOURTH ORDER OF BUSINESS Consent Agenda Items**

125

126 **A. Approval of Unaudited Financial Statements as of July 31, 2017**

127 *****Mr. Carroll arrived at the meeting.*****

128 Mr. McGaffney presented the Unaudited Financial Statements as of July 31, 2017.
 129 Assessment revenue collections were at 102% and expenditures were at 62%.

130 **B. Approval of June 19, 2017 Regular Meeting Minutes**

131 Mr. McGaffney presented the June 19, 2017 Regular Meeting Minutes and asked for any
 132 additions, deletions or corrections.

133

134 **On MOTION by Mr. Orfinik and seconded by Mr. Balduf,**
 135 **with all in favor, the Consent Agenda Items, as presented, were**
 136 **approved.**

137

138

139 **FIFTH ORDER OF BUSINESS Staff Reports**

140

141 **A. Ecologist: Cypress Environmental of Bay County, LLC**

142 **i. Status Reports: June/July and August**

143 Mr. McGaffney presented the Ecologist Reports and asked if there were any questions. A
 144 Board Member inquired if there were any updates on Marsh Rabbit Run. Mr. McGaffney stated
 145 that Ms. Womack would be following up with Mr. Lee.

146 **B. District Counsel: Burke Blue**

147 **i. Update: Agreement with Panama City Beach – Water and Sewer**

148 **▪ Consideration of Resolution 2017-14**

149 *****This item was an addition to the agenda.*****

150 Mr. Burke presented Resolution 2017-14, regarding payments, transfers and deposits for
151 the Wastewater Utility Systems (System). On August 25, 2016, the District and the City of
152 Panama City Beach entered into an Asset Purchase Agreement. On May 22, 2017, the City took
153 over operation of the system with knowledge that there were outstanding title issues relating to a
154 few easements. The Chair already signed the Deeds and Easements but the District was still
155 waiting on title work. Since the District was a golf course District and a golf course community,
156 there were some issues with a title search, due to litigation over the past few years; therefore, it
157 was difficult getting that pleaded. The likely approach would be to ask for easements, which
158 should satisfy the City. Approximately \$31,500 of customer deposits must be transferred to the
159 City. This Resolution directed District Staff to transfer those funds to the City, since the City has
160 been operating the system as if it were its own. The Resolution would also provide provisions
161 for additional surveys, recording fees, etc., in order to complete the final easements, which he
162 and the Chair could effectuate, without bringing before the Board. The deadline to complete
163 those tasks would be November 30, 2017.

164
165 **On MOTION by Mr. Ellis and seconded by Mr. Grueter, with**
166 **all in favor, Resolution 2017-14, was adopted.**
167
168

169 **C. District Engineer: *McNeil Carroll Engineering, Inc.***

170 **i. Update: Bridge Budget Estimate**

171 Mr. Carroll stated that he spoke with the Structural Engineer regarding the two bridges
172 coming into Fox Cove and was referred to Nolan Engineering. Typically, bridges were inspected
173 every five years; however, he did not have any of the inspection reports. In order for a Structural
174 Engineer to inspect both bridges, it would cost \$10,000 to \$15,000.

175 Mr. Lorenzo stated that, many years ago, Covington Bridge was sinking; therefore, there
176 may be a report on file. He asked Mr. Carroll to make requests, in writing, and copy Mr. Burke
177 on the correspondence, so that there would be a paper trail.

178 Mr. Evan Christiansen, a POA Board Member stated that, for a house on Dune Lake
179 Trail, copies of house plans were supposed to be provided, for review, but the plans were not
180 received. That lot has a Conservation Easement but the house would not be in the Conservation
181 Easement, which was lucky because the surveyor did not show it on the survey; it was only

182 labeled “wet”. Culverts were planned on another lot. If those surveys could be obtained, it
 183 would help the Developer and builders but that documentation has not been provided.

184 Mr. McGaffney recalled that this was supposed to occur during the POA’s Architectural
 185 Review Board (ARB) process, and they agreed to use the District Engineer and Ecologist. Mr.
 186 Lorenz stated that this was supposed to be part of the POA process but has not occurred. Mr.
 187 McGaffney stated that, ultimately, the builder would be responsible, as the Board already made it
 188 clear that the CDD would seek payment for anything that financially affects the CDD.
 189 Discussion ensued regarding obtaining an extra set of plans for the District Engineer to review.
 190 Mr. McGaffney stated that the CDD Board specifically chose not to be in the middle of the
 191 process but to allow access to CDD Staff, at an hourly rate. In response to a question, Mr.
 192 McGaffney confirmed that a Conservation Easement violation would be the CDD’s
 193 responsibility to resolve. To avoid such an incident in the future, a formal process, such as a
 194 permit that the District would work with the County on, prior to granting a Certificate of
 195 Occupancy (CO), with final review of the site plans by Mr. Carroll, prior to building. This
 196 would be discussed further at the meeting on October 30, 2017.

197 **D. District Manager: *Wrathell, Hunt and Associates, LLC***

198 There being no report, the next item followed.

199

200 **SIXTH ORDER OF BUSINESS**

Business Items

201

202 **A. Consideration of Responses to Joint RFP for Landscaping Maintenance Services**

203 **i. RFP Package**

204 Mr. Gaffney stated that the District and the POA approved going out again for a second
 205 Joint Request for Proposals (RFP), for landscaping maintenance services. Staff spent a lot of
 206 time on this matter and Mr. Balduf attended the mandatory pre-bid meeting. Mr. Balduf stated
 207 that, BrightView Landscape Services Inc. (BrightView), Bay Landscape Grounds Management
 208 (Bay) and GreenEarth Landscape Services (GreenEarth) attended the pre-bid meeting. During
 209 the process, GreenEarth decided not to submit a bid.

210 **ii. Affidavit of Publication**

211 The affidavit of publication was included for informational purposes.

212 **iii. Respondents**

213 **a. Bay Landscape Grounds Management**

214 **b. BrightView Landscape Services, Inc.**

215 Bids were received from BrightView and Bay. It was brought to the POA’s attention that
216 Bay’s bid was not what it should have been, on the POA side and the POA took an alternate
217 route. Mr. McGaffney stated that the POA President and its attorney wanted to know about the
218 formal process. The difference in the bids was approximately \$70,000. The intent was to
219 determine if economies of scale could be beneficial to both entities. No action would be taken on
220 the POA side. The POA used GreenEarth.

221 Discussion ensued regarding maps, addendums, two clean contracts for bids,
222 discrepancies in pricing and rejecting the bids. The scope was accurate and no further changes
223 were needed.

224 **iv. Ranking**

225 **v. Award of Contract/Authorization to Negotiate with Number-One Ranked**
226 **Firm**

227 This item would be tabled to the next meeting to give Staff and Mr. Balduf time to
228 evaluate the RFP and bidders would be asked if their bid would be good for another 60 days or if
229 extended until after the October 30 meeting. Another year remained on the current contract so
230 there was no fear of losing landscaping services. If an extension on the bids could not be
231 obtained, the Board could reject the bids and go to RFP again or direct Staff to take another
232 direction.

234 **On MOTION by Mr. Orfinik and seconded by Mr. Grueter,**
235 **with all in favor, tabling consideration of the responses to the**
236 **Joint RFP for Landscaping Maintenance Services to October**
237 **30, 2017, was approved.**

238
239
240 **B. Consideration of POA Request to Install Fountains in CDD Ponds**

241 This item was presented following the Tenth Order of Business.

242 **C. Consideration of Resolution 2017-10, Adopting the Annual Meeting Schedule for**
243 **Fiscal Year 2017/2018**

244 This item was presented following the Tenth Order of Business.

245

246 SEVENTH ORDER OF BUSINESS

247 Consideration of Resolution 2017-11,
248 Resetting Public Hearing Pursuant to the
249 Department of Revenue’s Amended
250 Emergency Order, dated September 8,
251 2017, Implementing Governor Rick
252 Scott’s Executive Order Number 17-235,
253 Dated September 4, 2017

254 Mr. McGaffney presented Resolution 2017-11. This Resolution gave the District the
255 ability to reschedule the Public Hearing originally set for September 11, 2017, which was
256 cancelled due to Hurricane Irma and the declared State of Emergency in Florida.

257
258 **On MOTION by Mr. Grueter and seconded by Mr. Ellis, with**
259 **all in favor, Resolution 2017-11, Resetting Public Hearing**
260 **Pursuant to the Department of Revenue’s Amended**
261 **Emergency Order, dated September 8, 2017, Implementing**
262 **Governor Rick Scott’s Executive Order Number 17-235, Dated**
263 **September 4, 2017, was adopted.**

264
265
266 EIGHTH ORDER OF BUSINESS

267 Rescheduled Public Hearing to Hear
268 Comments and Objections on Adoption of
269 Fiscal Year 2017/2018 Budget

270 A. Rescheduled Notice(s)

271 Mr. McGaffney presented the proof of publication for today’s Rescheduled Public
272 Hearing.

273 B. Consideration of Resolution 2017-12, Relating to the Annual Appropriations and
274 Adopting the Budget for the Fiscal Year Beginning October 1, 2017 and Ending
275 September 30, 2018

276 Mr. McGaffney presented Resolution 2017-12. Nothing in the proposed Fiscal Year
277 2018 budget had changed in months. The major changes, previously incorporated, entailed the
278 elimination of the water and sewer Enterprise Fund. For the developed units, the General Fund
279 would decrease since related administrative funding was no longer required, as a result of the
280 elimination of the Enterprise Fund. The Board would have fewer meetings and Management’s
281 fees would be reduced.

282 ***Mr. McGaffney opened the Public Hearing.***

283 No members of the public spoke.

284 *****Mr. McGaffney closed the Public Hearing.*****

285

On MOTION by Mr. Orfinik and seconded by Mr. Balduf, with all in favor, Resolution 2017-12, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2017 and Ending September 30, 2018, was adopted.

291

292

293 **NINTH ORDER OF BUSINESS**

Consideration of Resolution 2017-13, Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2016/2017; Providing for the Collection and Enforcement of Special Assessments; Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing for an Effective Date

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304 Mr. McGaffney presented Resolution 2017-13. The above heading incorrectly listed the
305 year “2016/2017” but should have stated “2017/2018”; however, it was correct on the actual
306 Resolution.

307 *****Mr. McGaffney opened the Public Hearing.*****

308 No members of the public spoke.

309 *****Mr. McGaffney closed the Public Hearing.*****

310

On MOTION by Mr. Ellis and seconded by Mr. Grueter, with all in favor, Resolution 2017-13, Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2017/2018; Providing for the Collection and Enforcement of Special Assessments; Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing for an Effective Date, was adopted.

319

320

321 **TENTH ORDER OF BUSINESS**

Open Items

322

323 Mr. Burke stated that mediation was scheduled for October 26, 2017. Mr. Lorenz would
324 be present as the District’s representative. The mediation was Court ordered and it was not his

325 preference. An offer was made but the former District Engineer rejected it and wanted to go to
 326 mediation. Formal action from the Board would be required, following the mediation.

327 **▪ Consideration of Resolution 2017-10, Adopting the Annual Meeting Schedule for**
 328 **Fiscal Year 2017/2018**

329 ****This item, previously Item 6C, was presented out of order.****

330 Mr. McGaffney presented Resolution 2017-10.

331

332 **On MOTION by Mr. Lorenz and seconded by Mr. Orfinik,**
 333 **with all in favor, Resolution 2017-10, Adopting the Annual**
 334 **Meeting Schedule for Fiscal Year 2017/2018, as amended to**
 335 **add a meeting on October 30, 2017 and remove the meeting on**
 336 **October 9, 2017, was adopted.**

337

338

339 **▪ Consideration of POA Request to Install Fountains in CDD Ponds**

340 ****This item, previously Item 6B, was presented out of order.****

341 Mr. Christiansen, on behalf of the POA, stated that the POA would pay for a fountain, if
 342 the District gave permission to install the fountain. Discussion ensued regarding if the Board
 343 was agreeable and the legal work required to obtain an access easement or a license.

344 Mr. Lorenz stated that the District needed to ensure that it was a named-insured by the
 345 company that installed the fountains.

346 Mr. Lorenz stated, from the District's point of view, provided Mr. Burke could protect
 347 the District, he had no issues with allowing the POA to install a fountain. The cost to the POA,
 348 long-term, in regards to the cleaning and maintenance, etc., would cost \$2,000 a year, above the
 349 fountain cost of \$12,000. Mr. Balduf stated that, if the POA takes responsibility, takes
 350 insurances and full control over the fountain, he would not say no.

351 Mr. Grueter stated that, in his experience, fountains were a maintenance "nightmare";
 352 they are great when they are up and running but become an issue when they are broken and
 353 everyone complains. This is such a natural setting; therefore, he was not sure a fountain
 354 belonged in the pond. Mr. Lorenz agreed with Mr. Grueter and was not in favor. Mr. Orfinik
 355 was not in favor. Mr. Ellis was indifferent.

356 Mr. Lorenz stated that this matter should be tabled, as the Board was not in consensus,
 357 and the request was not approved.

358 **ELEVENTH ORDER OF BUSINESS** **Public Comments**

359

360 There being no public comments, the next item followed.

361

362 **FIFTEENTH ORDER OF BUSINESS** **Supervisors' Requests**

363

364 There being no Supervisors' requests, the next item followed.

365

366 **SIXTEENTH ORDER OF BUSINESS** **Adjournment**

367

368 There being nothing further to discuss, the meeting adjourned.

369

370 **On MOTION by Mr. Ellis and seconded by Mr. Lorenz, with**
371 **all in favor, the meeting adjourned at 2:13 p.m., Central Time.**

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DRAFT

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

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Secretary/Assistant Secretary

Chair/Vice Chair

DRAFT

CYPRESS ENVIRONMENTAL

Of Bay County, LLC

P.O. Box 16062, Panama City, Florida 32406

Ph: 850-481-6824 Fax: 866-658-6480



October 17, 2017

Howard McGaffney
Wrathell, Hunt and Associates, LLC
2300 Glades Road, Suite 410W
Boca Raton, Florida 33431

Re: September 2017 Status Report for Lake Powell CDD
CE No. 231.01

Dear Mr. McGaffney:

Cypress Environmental (CE) is pleased to provide you this report of activities for September 2017 regarding environmental issues for Lake Powell CDD / Wild Heron.

Water Quality Reporting

No update - Still waiting on written confirmation from FDEP / USACE to move to annual monitoring, although verbal agreement has been provided. As such, the Spring 2017 monitoring was not conducted. The next scheduled water quality monitoring event will be Fall 2017. The Fall 2017 monitoring event has been tentatively scheduled for Tuesday, November 7th pending confirmation from the golf course that this time is acceptable for course access.

Marsh Rabbit Run

On August 21st, Mr. Lee contacted me regarding the silt fence that needed to be installed along the toe of the remaining material until such time that permanent stabilization (ie. sod) is established and re-planting of vegetation. He stated that he was recovering from oncological surgery and would get the work completed as soon as possible, stating he would contact me as soon as it was complete. I will continue to follow up with him until restoration is complete.

2017 Mitigation Work

Preparation of the 2017 Mitigation Monitoring Report is almost complete. It has been delayed by two weeks as a result of data loss. As such, I have to retake all photos for the report. The additional work has been tentatively scheduled for Tuesday, October 24th pending confirmation from the golf course that this time is acceptable for golf course access. An email has been sent to the FDEP and USACE regarding this delay, stating that the report will be submitted by the end of the month. Once the report submitted to the agencies, a new mitigation work plan will be established.

SPECIALIZING IN STATE AND FEDERAL REGULATORY ISSUES, INCLUDING:

**DEVELOPMENT FEASIBILITY ASSESSMENTS – WETLAND DELINEATIONS – ENVIRONMENTAL RESOURCE PERMITTING –
SUBMERGED LAND AUTHORIZATIONS – LISTED PROTECTED SPECIES ASSESSMENTS – ECOLOGICAL / HABITAT ASSESSMENTS –
MITIGATION PLAN DEVELOPMENT AND IMPLEMENTATION – WETLAND MITIGATION MONITORING**

Howard McGaffney
September 2017 Status Report
October 17, 2017

Stormwater Management

As requested, Cypress Environmental reviewed several stormwater locations with Mr. Ken Buchholz. Specifically, we reviewed three drain locations that were identified as areas of concern by a resident. From an environmental permitting perspective, the improvements would be exempt from permitting requirements pursuant to 62-330.050(10), Florida Administrative Code.

With regards to sod – any drain area that is lacking sod would benefit from installation of sod. Specifically, the sod will provide some filtration, but more importantly will provide stabilization of adjacent sediments rather than having them wash into the drain during significant rain events. Decreasing the potential sediment load in the pipe system will help keep the system working properly and lengthen maintenance intervals within the system.

If you have any questions or if additional information is needed, please feel free to contact me at the letterhead address or by phone at 850-481-6824.

Sincerely,



Bethany Womack
CYPRESS ENVIRONMENTAL

OPEN ITEMS

- A. Litigation with former District Engineer